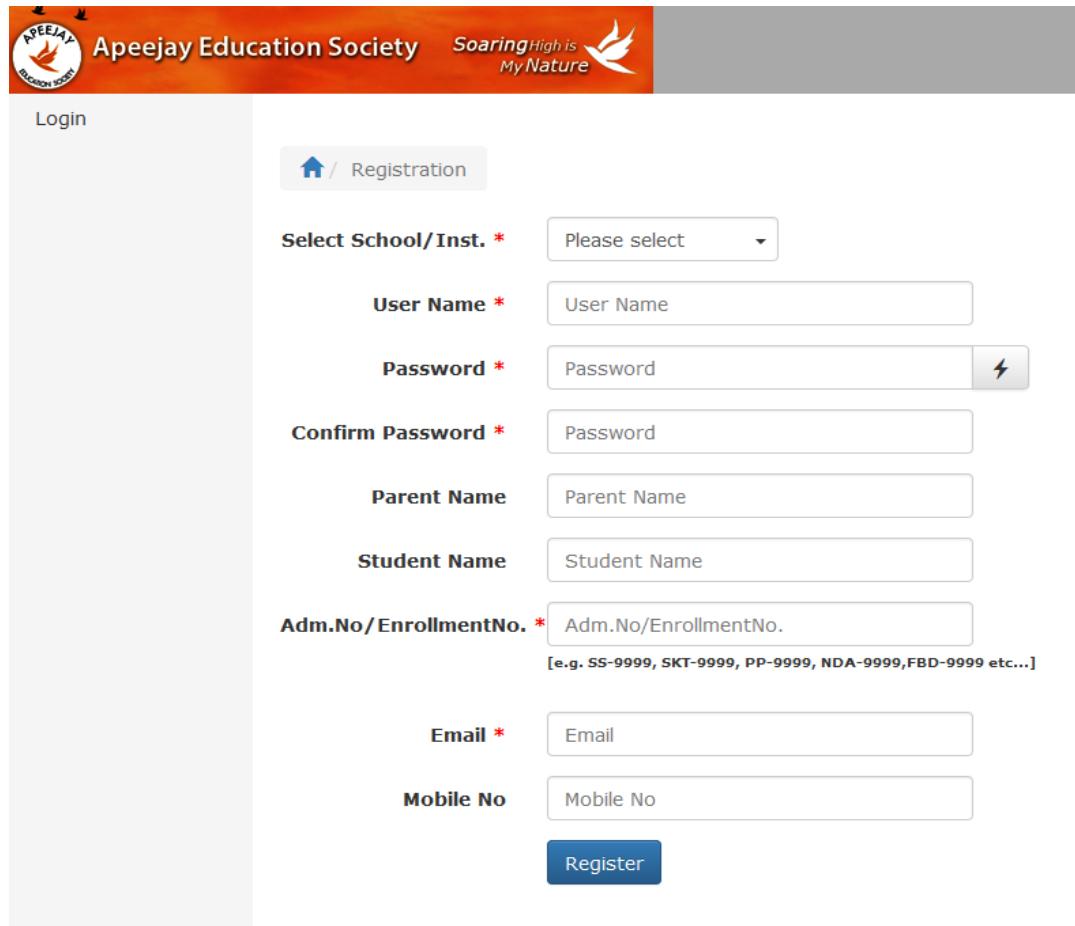


# Instructions to register for fee payment :

## Step 1

Click '**Register**' link to register yourself with the following details. [\* marked fields are mandatory.]

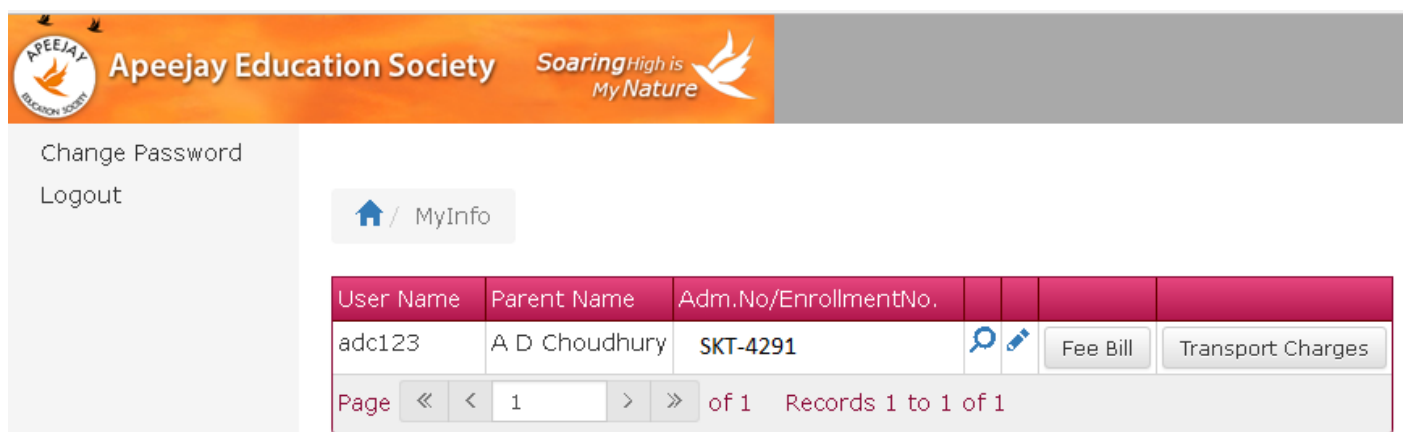


The registration form is titled 'Registration' and is part of the Apeejay Education Society portal. It includes a 'Login' link on the left. The form fields are: 'Select School/Inst.' (dropdown), 'User Name', 'Password' (with a strength indicator), 'Confirm Password', 'Parent Name', 'Student Name', 'Adm.No/EnrollmentNo.' (with an example: [e.g. SS-9999, SKT-9999, PP-9999, NDA-9999, FBD-9999 etc...]), 'Email', and 'Mobile No'. A 'Register' button is at the bottom.

After successful registration you will get an email with login details.

## Step 2

Step 2 Click '**Login**' link to login to the system using your 'username' and 'password' . After successful 'Login' you will get the following screen with '**Fee Bill**' button to pay fees online and '**Transport Charges**' button to pay transport charges online



The 'MyInfo' dashboard shows user details in a table and navigation options. The table has columns for User Name, Parent Name, Adm.No/EnrollmentNo., and buttons for Fee Bill and Transport Charges. The user details are: User Name: adc123, Parent Name: A D Choudhury, Adm.No/EnrollmentNo.: SKT-4291. There are also navigation links for 'Change Password' and 'Logout'.

User Name	Parent Name	Adm.No/EnrollmentNo.		
adc123	A D Choudhury	SKT-4291		

Page << < 1 > >> of 1 Records 1 to 1 of 1

### Step 3

Click '**Feebill**' button to get the following two Payment Gateway options, any one of which you can select for making the online payment:

#### **Payment Option 1 [ PayTM Payment Gateway ]**

Click '**PayNow PayTM**' button to pay the fee amount and you will be redirected to PayTM Payment Gateway site for further instructions to pay online.

<b>PayTM Online Payment Transaction Charges :</b>		
<b>1</b>	<b>Using NetBanking:</b>	<b>Charges</b>
	All Banks	Rs.10/- per transaction
<b>2</b>	<b>Using Credit Card</b>	1.0% per transaction
<b>3</b>	<b>Using Debit Card</b>	0% for transaction upto Rs. 2000 1.00% for transaction above Rs. 2000

#### **Payment Option 2 [ PayU Payment Gateway ]**

Click '**PayNow PayU**' button to pay the fee amount and you will be redirected to PayU Payment Gateway site for further instructions to pay online.

<b>PayU Online Payment Transaction Charges :</b>		
<b>1</b>	<b>Using NetBanking:</b>	<b>Charges</b>
	SBI & Associates and HDFC Bank	Rs. 15 per transaction
	ICICI Bank & Axis Bank	Rs. 10 per transaction
	Other Banks	Rs. 7 per transaction
<b>2</b>	<b>Using Credit Card</b>	1.1% per transaction
<b>3</b>	<b>Using Debit Card</b>	0% for transaction upto Rs. 2000 1.00% for transaction above Rs. 2000

[Home](#) / [MyInfo](#) / Transport Charges

User Name	adc123
Parent Name	A D Choudhury
Adm.No/EnrollmentNo.	SKT-4291

Fee Bill Id	Fee Bill Date	Student Id	Student Name	Class	Sect	Transport Charges	Period From	Period To	TotalDue	
SKTTR300107	01/07/2017	SKT-4291	ANANTA DUTTA CHOUDHURY	IX	B	56	01/07/2017	30/09/2017	1	<a href="#">Status</a>

Page << < 1 > >> of 1 Records 1 to 1 of 1

<b>[ Payment Option 1 ]</b> Online Payment Transaction Charges using ' <b>PayTM</b> ' Payment Gateway : (1). Using NetBanking: Rs 10/- for all Banks. (2). Using Credit Card: 1.0% per transaction. (3). Using Debit Card: 0.75% for transaction upto Rs. 2000, 1.0% for transaction above Rs.2000	<a href="#">PayNow PayTM</a>
<b>[ Payment Option 2 ]</b> Online Payment Transaction Charges using ' <b>PayU</b> ' Payment Gateway : (1). Using NetBanking: Charges SBI & Associates and HDFC Bank Rs.15 per transaction, ICICI Bank & Axis Bank Rs.10 per transaction, Other Banks Rs.7 per transaction. (2). Using Credit Card: 1.1% per transaction. (3). Using Debit Card: 0.75% for transaction upto Rs. 2000, 1.00% for transaction above Rs. 2000	<a href="#">PayNow PayU..</a>

### Step 4

Click '**Transport Charges**' button to pay Transport charges online.

#### **Note :**

- Please provide the correct 'School Name / Institute Name' & 'Admission No. / Univ. Enrollment No.' of your ward during registration process.
- Late Fine will be applicable after due date.